

AFTER SCHOOL PROGRAM GUIDELINES

The After School Program runs from 3:00pm until 6:00pm. This service is available only to full day UFS students on a regular or irregular schedule. Each session begins with snacks and drinks, which are provided at no additional cost. Children often play outdoors, spend time in our Big Room playing games, participate in a planned activity, or just relax or read. Children always have the option of doing homework. Our purpose is to provide a safe, fun and interactive program that is in harmony with the mission of the school.

UFS also offers additional after school enrichment programs and sports throughout the year. Information and sign-up sheets for these programs will arrive throughout the school year.

Paying for ASP:

- There is a \$50.00 yearly registration fee per child for the **After School Program**, either as a regular user or a drop-in.
- The hourly rate for all children is \$8.00 per hour. All families **MUST** purchase pre-paid hours. Any portion of an hour will be charged for a full hour (from 1-59 minutes.) If pre-payment is not made, parents may be charged a \$25.00 late fee for each week in arrears.
 - Hours may be purchased at any time throughout the year.
 - Parents who have not kept their pre-pay current and are in arrears will not be permitted to use the services of the ASP. Thanksgiving and Spring Break are the cut off dates for services if payments are in arrears.
- **All fees should be paid by check.** When writing a check for your ASP services, please do not include payments for tuition or other school obligations. Make checks payable to UFS, with “ASP” in the memo.
- **Any child picked up after 6:00 pm will be charged an additional fee of \$1.00 per minute late.**

Please Note: Children are not permitted to be left unattended after hours at UFS. They must either participate in an extracurricular activity or attend the **After School Program**. If your child is enrolled in an extracurricular activity and they are not picked up at the appointed time they will automatically be sent to the **After School Program** and you will be charged for the ASP services. **NO EXCEPTIONS WILL BE MADE.**

AFTER SCHOOL PROGRAM REGISTRATION

To officially enroll your child in the After School Program for regular or irregular use please fill out this form and return with a check including the registration fee and *at least* 5 pre-paid hours.

Student Name: _____ Class: _____

_____ Please enroll my child in ASP effective _____.

_____ My child will attend ASP on (circle which days apply) M / T / W / Th / F

_____ I will use the ASP on an irregular basis; I will call to advise when I need this service.

I have included a check for both the:

\$50.00 per child registration fee

\$35.00 (\$7.00 x 5 = \$35) 5 pre-paid hours

\$85.00 total

Print name of Parent/Guardian _____

Parent/Guardian Signature _____ Date _____

Relationship to Student _____